

1. **Sword Construction UK Ltd** recognises that the management of fatigue is crucial in ensuring the health, safety and wellbeing of our workforce.
2. We will comply all statutory requirements for the management of fatigue and working hours. and in relation to works carried out on the Managed Infrastructure the requirements of Railways and other Guided Transport Systems (Safety) regulations and the Network Rail Company Standards.
3. We will identify all safety critical workers and other persons affected by fatigue.
4. Procedures, management systems and controls are in place to manage and control the risk of fatigue within the company, including the:
  - Workplace Fatigue Policy
  - Health & Safety Policy
  - Procedure on Managing Fatigue
5. Managers will not plan work arrangements for personnel who are fatigued or are likely to become fatigued during the work period.
6. Any employee must not commence or continue work if he or she is fatigued to such an extent that their condition may prejudice his or her safety, or the safety of others.
7. Under this policy employees working on any other site other than the Network Rail Managed Infrastructure must:-
  - Not work more than 13 hours in any one shift
  - Have a minimum rest period of 11 hours between booking off and booking on for consecutive shifts
  - Not plan to work more than 12 shifts within any 14 consecutive days
8. Under the policy, employees when working on the Network Rail Managed Infrastructure must:-
  - Not work more than twelve hours in any one shift, no more than 14 hours inclusive of travelling time
  - Not work more than 72 hours in a rolling 7 day period
  - Have a minimum rest period of 12 hours between booking off and booking on for consecutive shifts
  - Not work more than 13 shifts within any 14 consecutive days
  - Not work more than 60 hours in a rolling 7 day period without a fatigue management plan in place
9. All hours work will be monitored.
10. In respect of Rail works working hours will be monitored in accordance with Network Rail Company Standards NR/L2/OHS/003.
11. This policy will be reviewed at a minimum annually, when circumstances indicate a change is needed or when legislation is introduced that necessitates change.
12. This statement will be displayed prominently at all sites and workplaces and the information contained within this Policy will be explained to all employees and brought to the attention of all Contract personnel.

Signed

A handwritten signature in blue ink, appearing to read "Anil Patel".

**Anil Patel**

Managing Director

01/03/2023